

## To proprietors of establishments serving liquor

<p>Prohibited</p>	<ul style="list-style-type: none"> <li>○ Persons under 18 years serving customers after 10 p.m.</li> <li>○ Persons under 18 years establishments as customers after 10 p.m.</li> <li>○ Staff entertaining customers to your establishment (see reverse).</li> <li>○ The provision of alcohol and tobacco to persons under 20 years.</li> <li>○ Illegal Touting</li> </ul>
<p>Required</p>	<ul style="list-style-type: none"> <li>○ If your establishment is open <u>between midnight and 6 a.m.</u>, you should submit the “深夜における酒類提供飲食店営業営業開始届出書(Notification for starting a liquor-serving establishment late at night)” form and all documentation to the public safety commission at the police station under whose jurisdiction your establishment falls 10 days prior to starting business. <ul style="list-style-type: none"> <li><b><u>IMPORTANT!!</u></b></li> <li><b><u>You are not permitted to open a liquor-serving establishment in some areas late at night!!</u></b></li> <li>※ The “Notification for starting a liquor-serving establishment late at night” form.</li> </ul> </li> <li>• You are not permitted to open a liquor-serving establishment between midnight and 6 a.m. in Category 1 zone (residential zones) designated by the prefectural regulation. Please contact city hall <u>regarding zoning.</u></li> <li>• An explanation of the establishment’s operations and a floor plan of the establishment must be attached to the notification. (For further details, consult the Hyogo Prefectural Police website.)</li> <li>○ You are required to have an employee list and all specified details (see reverse) at your establishment.</li> <li>○ When employing staff to serve customers, you must check legal identification for their legal domicile, nationality (visa status and period of residence for non-Japanese nationals), and date of birth, and you must keep this information and a copy of the legal identification on file.</li> </ul>

## Types of entertainment

### Chatting and pouring alcohol



Sitting by customers' sides, chatting with them, and serving them food and drinks.

\*Conversations across the counter may also be considered as part of entertaining guests.

### Feeding customers



### Being intimate with customers



### Dances & shows



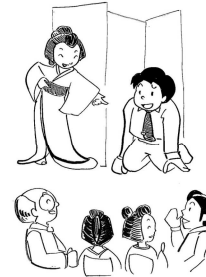
Dancing and singing to a select number of customers in a room.

### Singing



Sitting beside customers and encouraging them to sing, clapping in time to their songs, applauding them, lavishing praise upon them, and singing together with

### Games



Playing party games and competitions with a select number of customers.

## Employee list

Employee list	Required information	address, name, date of birth, sex, employment date, role, resignation date
Identification employees attending customers	Confirmation details	<input type="radio"/> Japanese nationals legal domicile (prefecture), date of birth <input type="radio"/> Non-Japanese nationals nationality, date of birth, visa status, period of residence
	Documentation	<input type="radio"/> Japanese nationals Certificate of residence (certificate must state legal domicile (prefecture) and date of birth) Passport, documents issued by government and municipal offices stating legal domicile (prefecture) and date of birth. <b>* The certificate must not include the employee's personal number (My Number).</b> <input type="radio"/> Non-Japanese nationals Residence card, Passport, Certificate of special permanent residence, etc.
	Required information	<input type="radio"/> Japanese nationals: date of confirmation, legal domicile (prefecture). <input type="radio"/> Non-Japanese nationals: date of confirmation, nationality, visa status, period of residence.
	Method of drawing up and filing documentation	<input type="radio"/> The required information must be recorded on the employee list and filed with copies of the required documentation attached. <input type="radio"/> In the cases where the employee list is electronic data, input the required information, and save hard copies or scans of the documentation so they can be confirmed against the digital employee list.